

GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

Special Meeting of the Governing Board - *TELEPHONIC*

May 25, 2017, 1:00 p.m.

Public Notice - Meeting Agenda

Notice of this meeting has been posted consistent with the requirements of A.R.S. §38-431.02.

The meeting's location is the Executive Conference Room in the District Office, 7301 N. 58th Avenue, Glendale.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time. Governing Board members may participate via telephone conference call if necessary. The Governing Board reserves the right to convene to executive session for the purpose of obtaining legal advice from its attorney for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03(A)(3).

GOVERNING BOARD PRIORITIES

- Student Achievement
- Quality Teachers and Staff
- Financial Stability
- Community Engagement

OUR GOALS

Increase Student Achievement

Eliminate the Achievement Gap

1. Call to Order and Roll Call

2. Opening Exercises

- a. Adoption of Agenda
- b. Approval of Acting Clerk (if necessary)

3. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Those wishing to address the Board should complete a "Call to the Public" form and submit it to the Board Secretary prior to the start of the meeting. Each speaker will be provided three (3) minutes to address the Board, unless provided other direction by the Board. At the outset of the speaker's remarks, the speaker should state their name and the Board requests that the speaker provide his/her address.

4. Action Item

a. Out-of-County Field Trip

It is recommended the Governing Board approve the out-of-county field trip for seventh and eighth grade students to travel to Washington, D.C., for the Worldstrides Discoveries Program, May 30-June 2, 2017

5. Adjournment

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 4.A. TOPIC: Out of County Field Trip

SUBMITTED BY: Mr. Scott Winters, Principal of Desert Spirit School

RECOMMENDED BY: Mr. Joe Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: May 25, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the out-of-county field trip for seventh and eighth grade students to travel to Washington, D.C., for the Worldstrides Discoveries Program, May 30-June 2, 2017

Request form attached.

GLENDALE ELEMENTARY SCHOOL DISTRICT No. 40

REQUEST FOR OUT-OF-COUNTY/OUT-OF-STATE/OVERNIGHT FIELD TRIPS

Route:

- o Approval by Supervisor
- o Approval by Director of Transportation
- o Approval by Assistant Superintendent for Educational Services
- o Submitted to Superintendent's office by Educational Services
- o Approval by the Governing Board

School: *Desert Spirit Elementary*

Date(s) of Trip: *5/30/17 - 6/2/17*

Destination of Travel: *Washington D.C.*

Grade(s) of participants: *7th and 8th*

Number of Students: *6*

Number of Supervising Adults: *1*

Total Chaperone to Student Ratio: *6:1*

Female Chaperone to Female Student Ratio: *0:4*

Male Chaperone to Male Student Ratio: *1:2*

Contact Person(s) at Governing Board Meeting: _____

Principal Approval: _____

Schedule - *see Attached Itinerary*

Location	Date	Time	Activity

Educational Value

Activities Before Trip	Standards Addressed	Follow-up/Assessment
<ul style="list-style-type: none"> • Career exploration activities. • Choosing fields of study to meet my career expectations. • Developing a "map" to show possible paths from 8th grade to a job in this career. • Modelling the engineering process. • Hands on engineering activities. • Research on various science topics. 	<p>College and Career Readiness</p> <p>6.S5.C3 Transfer of Energy</p> <p>6.S1.C1 Observations, Questions, and Hypotheses</p> <p>6.S1.C2 Scientific Testing</p> <p>6.S1.C3 Analysis and Conclusions</p> <p>6.S1.C4 Communication of Results</p>	<ul style="list-style-type: none"> • Understanding and transitioning to High School and College. • Developing a 5-6 year plan to meet high school requirements for graduation and admission to university. • Discussion of how they can implement changes from competition day. • Overall score on engineering design notebook based on competition. • Overall score on MESA day for project.

EMERGENCY INFORMATION

Emergency cards **MUST** be prepared prior to trip to include emergency phone numbers, emergency medical information/special information on allergies, etc. A copy of these cards **MUST** be retained by the chaperones throughout the trip and a set must be filed with the school office prior to the trip.

A final list of all student/adult participants shall be filed with the school office prior to field trip departures. For all overnight trips, a final list of participants shall also be sent to Administrative Services prior to departure.

Contact
Person:
Contact Phone
Number(s):

Collin Smith

716-280-1446

FOR OVERNIGHT TRIPS

Field trip site has been assessed to assure the health, safety, and any accommodations for special needs of all participants

by Susan Brown, World Strides 5/10/17 through (visitation or contact)
(Name/Position) (Date) (Circle One)
 Onsite
 Coordinator

with Hotel Manager, Hilton Dulles on 5/10/17
(Name/Position at Site) (Date)

LODGING

PHONE NUMBER

Hilton Washington Dulles Airport

703-478-2900

LODGING

PHONE NUMBER

What arrangements are made for male and female sleeping arrangements and appropriate chaperone coverage?

Separate rooms for m/f, night hall monitors via World Strides. Chaperone has
at Quad occupancy separate room also

INSURANCE

Name of Insurance Carrier for Field Trip:

GESD Coverage

Policy Number:

Description of Policy Coverage:

If using District Transportation, indicate "Glendale Elementary Coverage/District Transportation." Coverage is only applicable if District is proven negligent – purchase of Student Accident Insurance is highly recommended for all students in case of accident on/off the bus.

TO OBTAIN GOVERNING BOARD APPROVAL THE ABOVE INSURANCE INFORMATION MUST BE PROVIDED.

STAFFING

Student /Chaperone

Ratio: 6:1

Lead Teacher: Collin Smith

Names of Certified Staff Chaperoning:

Collin Smith

Names of Non-Certified Staff/Parents Chaperoning:

TRANSPORTATION

Name of Transportation Carrier:

American Airlines

Phone #:

1-800-433-7300

Address: 4333 Amon Carter Blvd, Fort Worth TX, 76155
 Departure Date: 5/30/17 Time: 5:11 AM PST Arriving at Destination Date: 5/30/17 Time: 2:34 PM EST
 Return Date: 6/2/17 Time: 5:37 PM EST Arriving at Return Date: 6/2/17 Time: 7:35 AM PST

TRANSPORTATION APPROVAL: _____ Date: _____
 Do Buses Need to Remain: YES _____ NO X

FUNDING

Source of Funding (Substance Abuse, District, Student, Student Scholarships available, if necessary, etc.):
Specifically from D.C. Club
District (Student Council) Fundraisers Amount \$ 1152.00
 _____ Amount \$ _____

Please indicate the process your school uses to provide this opportunity to students who are unable to provide their own funds:

School fundraisers through D.C. Club and Student Council. Trip is optional
 How many students may be accommodated by this scholarship procedure? 6

Approvals:

Supervisor _____ Date _____

Director of Transportation _____ Date _____

Assistant Superintendent for Educational Services _____ Date _____

Date Submitted to Superintendent's Office by Educational Services _____

Governing Board Approval: € Approved € Not Approved Date _____

Flight Information		Tuesday, May 30, 2017	
Goldthwaite Middle School 68671-3-L 140729 HD	JUW		In keeping with WorldStrides' commitment to safety and security for our participants, all itineraries are written to be Department of Transportation compliant and give drivers at least 9 hours off each night and a maximum of 14.5 hours on duty for drivers during any 24 hour period.
Jessica Pelham [10S+1A+1TC=12] INBOUND-05/30 AA1556 DFW-IAD 07:05A-10:58A RETURN-06/02 AA2498 DCA-DFW 06:30P-08:55P Desert Valley Elem School 5526-16-L 132666 HD	(12) (12) LPC	12:45P	Reagan International Trade Center Food Court - (TICKETS) - 1300 Pennsylvania Avenue, Washington, DC 20004(202) 312-1300 (Mrachek Middle School - Goldthwaite Middle School)
Tanicka Blanchard [10S+1A+1TC=12] INBOUND-05/30 WN1494 PHX-BNA 06:10A-11:30A WN719 BNA-DCA 01:10P-03:50P RETURN-06/02 AA1488 BWI-PHX 05:37P-07:35P	(12) (12)		OPEN- \$10.00 Lunch Allotment at Airport - (ALLOT) (Desert Valley Elem School - Desert Spirit School - Orangefield Junior High School)
Mrachek Middle School 577-26-L 134952 HD	JAV	7:30P	Museum of American History - CL facilitates arrival of Orangefield; Goldthwaite, Mrachek, and Orangefield MEET (Mrachek Middle School - Goldthwaite Middle School - Orangefield Junior High School)
Regan Lefferts [9S+1A+1TC=11] INBOUND-05/30 WN1980 DEN-STL 05:40A-08:35A WN1980 STL-DCA 09:10A-12:05P RETURN-06/02 UA505 IAD-DEN 07:20P-09:17P Desert Spirit School 153421-5-L 134964 HD	(11) (11) (11) SEB	7:30A	Natural History Museum (Mrachek Middle School - Goldthwaite Middle School - Desert Spirit School - Orangefield Junior High School)
Collin Smith [6S+0A+1TC=7] INBOUND-05/30 AA400 PHX-CLT 05:11A-12:11P AA1950 CLT-DCA 01:10P-02:34P RETURN-06/02 AA1488 BWI-PHX 05:37P-07:35P	(7) (7) (7)		Martin Luther King, Jr Memorial - Franklin D. Roosevelt Memorial - Jefferson Memorial
Orangefield Junior High School 158511-1-L 140711 HD	KML		Qdoba 11th Street--can reach through E Street between 10th and 11th Street - Must be on time, - 555 11th Street NW, Washington, DC 20004(202) 347-8477
Angie Robinson [3S+1A+1TC=5] INBOUND-05/30 NK112 IAH-BWI 07:50A-12:10P RETURN-06/02 UA1411 BWI-IAH 06:04P-08:34P	(5) (5)		
Hotel Information		Wednesday, May 31, 2017	
Dulles Airport Hilton 05/30,31,01 13869 Park Center Road Herndon, VA 20171 (703) 478-2900		7:30A	Hotel Breakfast
Sightseeing Information			Arlington National Cemetery - (ALL bags MUST be left on the coach, to expedite security clearance.)
Bus Company 1/55 pax Conf#: 1 James River: 05/30-06/02 Hourly Vehicle: Hourly Vehicle:		1:00P	Iwo Jima Marine Memorial
METRORAIL - 06/02			L'Enfant Plaza Food Court) Groups of 50 or more: After obtaining food, follow signs or ask for directions to the CLUB ROOM which will be reserved. All other groups should plan to find seating in the main food court areas. - (tickets) - 955 L'Enfant Plaza Suite 1208, Washington, DC 20024(301) 424-4141
Course Leaders WSG Walter Guzman Ferrel 05/30,31,01,02		5:00P	Holocaust Museum - "Daniel's Story" - Holocaust Museum - Some Were Neighbors
Total Count: 38S + 4A + 5TC = 47 PRT: 05/15/17		5:45P	World War II Memorial - View Washington Monument (picture stop)
			Sizzling Express Boxed Dinner (Bus Driver to pick up) - Boxed dinners will be brought out to James River coach (Course Leader call ahead) - 538 23rd Street, NW, Washington, DC 20037(202) 659-2244
			Twilight Tattoo - Joint Base Myer-Henderson Hall - Report to Hatfield Gate: 2nd Street S, Fort Myer, VA 22211 - (202) 685-2888. Pre-ceremony pageantry begins at 6:45pm, program runs from 7:00-8:00pm (groups should arrive by 5:45pm for first come, first served seating). - (46 ppl)
		Thursday, June 1, 2017	
		7:30A	Hotel Breakfast
			White House (picture stop)
			Lincoln Memorial - Korean Memorial - Vietnam Memorial
		12:45P	Einstein Statue
			Union Station - (TICKETS) - 40 Massachusetts Avenue, NE, Washington, DC 20002(202) 289-1908
			Capitol Hill - Capitol (tour of grounds) - Supreme Court - Library of Congress
			National Archives
			September 11th Pentagon Memorial
			US Air Force Memorial
			OPEN- Pentagon City Mall - (TICKETS) - 1100 South Hayes Street, Arlington, VA 22202(703) 415-2130
		Friday, June 2, 2017	
		6:45A	Hotel Breakfast
			Mt. Vernon - Home of George Washington - Education Center with House and Grounds Tour - (47 ppl)
		12:15P	Primo Family Restaurant - Must be on time, - 1636 Belleview Blvd, Alexandria, VA 22307(703) 765-6891
			Smithsonian Complex: 1-2 museums of choice, as time allows
			OPEN- \$10.00 Dinner Allotment at Airport - (ALLOT)